Village of Sheffield
Village Board Mtg
August 12, 2026
6:00 pm

Determining that a quorum was present, President Sheila Yepsen called the regular meeting to order at 6:00 pm and asked Clerk Ries to call the roll.

Roll Call
PRESENT: Adams, Corwin, DeVoss, Price, Taylor, Yepsen
ABSENT: Barry

The Pledge of Allegiance was recited.

President Yepsen invited Jim Hurley to speak during public comment. Hurley expressed his dissatisfaction with the upkeep of the cemetery and discussed the process he followed when he was employed by the Village approximately 10 years ago. He also expressed his belief that Village employees receive multiple raises within a single year.

Hurley questioned the burning of debris in a Village alley by the Public Works crew earlier in the summer. He also shared his opinion that residents are being targeted for ordinance violations and stated that, if he were in that position, he would handle matters differently. After his five minutes of public comment had expired, Hurley returned to his seat.

President Yepsen then welcomed Rhonda Telfer, who indicated that she would like the Board to discuss the old Village Hall at a future meeting, including the possibility of her purchasing the building. Telfer expressed her desire to see the historic building preserved and used in a way that would benefit children.

Yepsen responded to a few of Hurley's comments stating the board reviews employee wages once a year. Yepsen also stated a previous summer employee quit due to relocating to Florida and not due to any Village expectation or conflict as Hurley implied. Yepsen presented the new Fall banner Sheffield Lions donated to be displayed on the Main Street banner poles. Trustee Corwin representing the Lions Club stated the Banner was an idea presented by a Bureau Valley art student. These banners will be showcased during September which represents the Sheffield Lions Club 75th Anniversary. Yepsen continued to Board Reports.

Board Reports: President Yepsen directed the Board to review the reports included in their meeting packets. Ries commented that the Sheffield Police Department handled the recent vandalism in West Park. Ries reported the Public Hearing for the Rehab grant was well attended by Village residents and the final application for the grant will be submitted this month. Public Works report reviewed.

The board had nothing further and President Yepsen continued.

Discussion/Action Items:
Yepsen requested board motion to approve the July 14, 2026 regular and executive meeting minutes available in the trustee board packet. No discussion. Adams, seconded by Corwin, made a motion to **approve the July 14, 2026 regular and executive minutes as presented.**
Roll Call:
AYES: Adams, Corwin, DeVoss, Price, Taylor
NAYS: None
ABSENT: Barry MOTION CARRIED 5-0

Yepsen asked for a motion to accept this month's bills and payroll. Taylor, seconded by Corwin, made a motion to **approve the August 12, 2026 Regular Bills & Payroll.**
Roll Call:
AYES: Adams, Corwin, DeVoss, Price, Taylor
NAYS: None
ABSENT: Barry MOTION CARRIED 5-0

Yepsen informed the next agenda item regarding the old village hall and Sheffield Village Hall Alliance (SVHA) would be on a future agenda and asked the board to review the information in the board packet in preparation for the future discussion.

The Village board reviewed Resolution R 2026-08-12-01 a Resolution approving Local Admin policy & manual for Housing Rehabilitation Plan in cooperation with NCICG, Yespen reminded the board this is housekeeping prior to submitting the final grant application this month. DeVoss, seconded by Adams, made a motion **to approve Resolution R 2026-08-12-01 a Resolution approving Local Admin policy & manual for Housing Rehabilitation Plan in cooperation with NCICG**
Roll Call:
AYES: Adams, Corwin, DeVoss, Price, Taylor
NAYS: None
ABSENT: Barry MOTION CARRIED 5-0

Yepsen next presented Resolution R 2026-08-12-02 a Resolution for a commitment of local funds for the IL Community Development Block Grant Housing Rehab. Ries reminded the board that this was an action item at a previous meeting but necessary for the grant.. Adams, seconded by Corwin, made a motion **to approve Resolution R 2026-08-12-02 a Resolution for a commitment of local funds for the IL Community Development Block Grant Housing Rehab in the amount of $20,000 from General Fund.**
Roll Call:
AYES: Adams, Corwin, DeVoss, Price, Taylor
NAYS: None
ABSENT: Barry MOTION CARRIED 5-0

Yepsen presented the final document for the Rehab grant, an agreement with NCICG for admin and coordination services for CDBG Housing Rehabilitation Program. DeVoss, seconded by Adams, made a motion **to approve the agreement with NCICG for admin and coordination services for CDBG Housing Rehabilitation Program**
Roll Call:
AYES: Adams, Corwin, DeVoss, Price, Taylor
NAYS: None
ABSENT: Barry MOTION CARRIED 5-0

Yepsen presented an OSLAD contract #2 pay application request from H&H with the 50% matching funds for the payment. Yepsen informed the board that for a quicker payment turn around to the contractor future payments would be placed on the bill sheet as the entire grant was previously approved by the board also agreeing that matching fund payments be taken out of TIF Fund. DeVoss, seconded by Adams, made a motion **to approve OSLAD payment $24,529.05 with matching payment from the TIF Fund for $24,529.05 and future matching payments to be taken from TIF Funds.**
Roll Call:
AYES: Adams, Corwin, DeVoss, Price, Taylor
NAYS: None
ABSENT: Barry MOTION CARRIED 5-0

The board reviewed previous years expenditure for planting new trees within the VIllage. Adams, seconded by Price, made a motion **to approve allocating $6,000 for Fall 2026 replacement of trees within the Village Right of Way and other Village properties.**
Roll Call:
AYES: Adams, Corwin, DeVoss, Price, Taylor
NAYS: None
ABSENT: Barry   MOTION CARRIED 5-0

The board reviewed/discussed possibly making a partial reimbursement to the General Fund for a previous loan to Sewer Fund for the Excess Flow Lagoon Project with an original loan amount of $266,731.00. Ries reminded the trustees that the grant received had not covered the entire costs due to the time the grant was approved which was during COVID and skyrocketing costs vs the estimates used prior to COVID.. Corwin, seconded by DeVoss, made a motion **to approve a partial loan repayment in the amount of $40,0000 from the sewer surcharge account to the General Fund.**
Roll Call:
AYES: Adams, Corwin, DeVoss, Price, Taylor
NAYS: None
ABSENT: Barry   MOTION CARRIED 5-0

Yepsen asked the board for a motion to enter into a closed session to discuss employees. Adams, seconded by Taylor, made a motion to **enter into executive session for the appointment, employment, compensation, performance or dismissal of public employees Pursuant to 5 ILCS 120/2 (c) (1) at 6:32 pm.**
Roll Call:
AYES: Adams, Corwin, DeVoss, Price, Taylor
NAYS: None
ABSENT: Barry   MOTION CARRIED 5-0

DeVoss, seconded by Corwin, made a motion to **close the executive session at 6:48 pm.**
Roll Call:
AYES: Adams, Corwin, DeVoss, Price, Taylor
NAYS: None
ABSENT: Barry   MOTION CARRIED 5-0

Roll Call @ 6:48 pm in Regular Session
PRESENT: Adams, Corwin, DeVoss, Price, Taylor, Yepsen
ABSENT: Barry
Clerk Ries also present.

Corwin, seconded by Price, made a motion to **accept the resignation of Jennifer Moore and hire Sterling Horner to clean the community center weekly at $150 per month.**
Roll Call:
AYES: Adams, Corwin, DeVoss, Price, Taylor
NAYS: None
ABSENT: Barry   MOTION CARRIED 5-0

Adjournment: DeVoss, seconded by Adams made a **motion to adjourn the meeting at 6:49 pm** Roll Call:
AYES: Adams, Corwin, DeVoss, Price, Taylor
NAYS: None
ABSENT: Barry   MOTION CARRIED 5-0