

Village of Sheffield
Village Board Mtg
December 9, 2025
6:00 pm

Determining that a quorum was present, President Sheila Yepsen called the regular meeting to order at 6:00 pm and asked Clerk Ries to call the roll.

Roll Call

PRESENT: Adams, Corwin, DeVoss, Price, Taylor, Yepsen

ABSENT: Barry

The Pledge of Allegiance was recited.

President Yepsen welcomed Jim Hurley to comment during public participation. Jim addressed the Village President, presenting his concerns regarding the Village Clerk as well as the Village Splash Pad and his worry of the amount of water used. Hurley stated the Village meters are all read in cubic feet which when converted to gallons is much more than the quoted amount from a previous meeting. Yepsen commented as this is the second time Hurley has addressed this concern stating that Village meters are calculated in gallons, as things have changed over the years. Yepsen welcomed Tim Pratt. Pratt complimented the Village and thanked Superintendent Lanxon on the snow removal and clearing of the roads and alleys during the previous winter snow storm. Yepsen proceeded to the Board Reports.

Board Reports: Yepsen directed the board to the supplied reports in their packets. All reports reviewed. Lanxon reported that utilizing the smaller trucks vs. the big dump truck seems to be easier during snow removal and causes less damage.

Discussion/Action Items:

Yepsen requested board motion to approve the November 12, 2025 Meeting minutes available in the trustee board packet. Corwin, seconded by Adams, made a motion to **approve the November 12, 2025 regular meeting minutes as presented.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Price, Taylor

NAYS: None

ABSENT: Barry MOTION CARRIED 5-0

Yepsen asked for a motion to accept this month's bills and payroll. Adams, seconded by DeVoss, made a motion to **approve the December 9, 2025 Regular Bills & Payroll.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Price, Taylor

NAYS: None

ABSENT: Barry MOTION CARRIED 5-0

Yepsen requested a motion to accept the ordinance prepared by Ries amending the municipal code regarding previous ordinance 2025-09-09-01. Ries explained the model ordinance she was provided cited the wrong State statute number and this amendment provides the correct number sequence necessary. The amended ordinance will not delay the retailer's and service occupation tax to take effect January 1, 2026. Adams, seconded by Taylor, made a motion **to approve Ordinance 2025-12-09-01 amending previous ordinance 2025-09-09-01, the Village of Sheffield Municipal Code to provide amendments relating to Non Home Rule Retailers and Service Occupation Tax.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Price, Taylor

NAYS: None

ABSENT: Barry MOTION CARRIED 5-0

The presented Tax Levy Ordinance was reviewed. Price, seconded by Taylor, made a motion to **approve Ordinance 2025-12-09-02 an ordinance levying taxes for all corporate purposes for the Village of Sheffield.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Price, Taylor

NAYS: None

ABSENT: Barry MOTION CARRIED 5-0

Yepsen presented quotes from Geneseo Communication for installation of fiber to the park locations. Taylor asked for clarification of the use of the internet. Ries explained the internet would be for Village purposes only, but would allow more immediate viewing of the security with the cameras for surveillance and protection of the parks. After trustee discussion it was agreed to try one park at a time. DeVoss, seconded by Taylor, made a motion **to accept the quote from Geneseo Communication for the fiber install at their cost in West Park in the amount of \$2,400.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Price, Taylor

NAYS: None

ABSENT: Barry MOTION CARRIED 5-0

Yepsen presented a Bureau County Zoning Variance request for 420 W Mill Rd regarding the placement of Solar Panels. This variance is an after the fact variance due to the installers moving solar panels in front of the original permitted location due to ground integrity and shade issues. Trustees willing to allow the County Board to rule and no action was taken.

Yepsen presented a Chamlin and Associates Bid Results from OSLAD Grant -phase 1 - with SKI Sealcoating & Maintenance the low bidder of the three submitted bids. Adams, seconded by Price, made a motion **to accept the OSLAD phase 1 low bid from SKI Sealcoating & Maintenance in the amount of \$563,667.08.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Price, Taylor

NAYS: None

ABSENT: Barry MOTION CARRIED 5-0

Yepsen presented the IDOT approved payment request from Pavement Maintenance for the 2025 sealcoat project . Adams, seconded by Price, made a motion **to approve partial payment of the \$79,710.24 total in the amount of \$33,755 to Pavement Maintenance from Motor Fuel Tax (MFT) Fund.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Price, Taylor

NAYS: None

ABSENT: Barry MOTION CARRIED 5-0

Adams, seconded by Price, made a motion **to approve partial payment of the \$79,710.24 total in the amount of \$45,955.24 to Pavement Maintenance from TIF Fund.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Price, Taylor

NAYS: None

ABSENT: Barry MOTION CARRIED 5-0

Yepsen asked for a motion to enter into closed session. Taylor, seconded by Corwin, made a motion **to enter into executive session for possible pending litigation is probable or imminent 5 ILCS 120/2(c)(11) at 6:37pm.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Price, Taylor

NAYS: None

ABSENT: Barry MOTION CARRIED 5-0

Adams, seconded by DeVoss, made a motion to **close the executive session at 6:58 pm.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Price, Taylor

NAYS: None

ABSENT: Barry MOTION CARRIED 5-0

Roll Call @ 6:58pm in Regular Session

PRESENT: Adams, Corwin, DeVoss, Price, Taylor, Yepsen

ABSENT: Barry

Adams, seconded by Price, made a motion to **waive the associated \$5,000 ROW application fee for Metro Communication/Conxxus due to State Telecommunications Infrastructure Maintenance Fee Act.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Price, Taylor

NAYS: None

ABSENT: Barry MOTION CARRIED 5-0

Adjournment: DeVoss, seconded by Taylor made a **motion to adjourn the meeting at 7:00 pm**
MOTION CARRIED 5-0.