

Village of Sheffield  
Village Board Mtg  
November 12, 2025  
6:00 pm

Determining that a quorum was present, President Sheila Yepsen called the regular meeting to order at 6:00 pm and asked Clerk Ries to call the roll.

**Roll Call**

PRESENT: Adams, Corwin, DeVoss, Price, Taylor, Yepsen

ABSENT: Barry

The Pledge of Allegiance was recited.

President Yepsen welcomed Jim Hurley to comment during public participation reminding him of his 5 minute limit. Jim addressed the Village President, presenting his concerns regarding the New Park and Sheffield's financial contribution of their portion of the awarded grant, how the board handled the September Meeting and the Splash Pad's use of Village treated water. Hurley stated millions of gallons of water was used by the Village due to the Splash Pad which he worried was creating an environmental impact. President Yepsen corrected Jim on his miscalculation of the amount of gallons he cited was being used at the splash pad, stating 160,000 gallons for the entire Village was a correct number on a high usage summer day and not the millions of gallons of water Hurley stated was being used by the Village splash pad. Yepsen proceeded to the Board Reports.

**Board Reports:** Yepsen directed the board to the supplied reports in their packets. Treasurer/Office Reports reviewed. DeVoss mentioned a resident taking care of a Village vacant lot as it was next to the residents property. Ries informed the board that the property is on the PW maintenance list. Reviewed Superintendent Lanxon report.

**Discussion/Action Items:**

Yepsen requested board motion to approve the October 7, 2025 Meeting minutes available in the trustee board packet. Price, seconded by Corwin, made a motion to **approve the October 7, 2025 regular meeting minutes as presented.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Price, Taylor

NAYS: None

ABSENT: Barry MOTION CARRIED 5-0

Yepsen asked for a motion to accept this month's bills and payroll. Adams, seconded by DeVoss, made a motion to **approve the November 12, 2025 Regular Bills & Payroll.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Price, Taylor

NAYS: None

ABSENT: Barry MOTION CARRIED 5-0

Yepsen requested a motion to accept the ordinance prepared by Ries amending the municipal code regarding reimbursements for approved conferences by Village trustees and employees. Taylor asked for explanation of the itemized reimbursements required to be listed on the form. Ries explained once the board approval was complete the actual numbers could be submitted after the event for reimbursement. Adams, seconded by DeVoss, made a motion to **approve Ordinance 2025-11-12-01 amending the Village of Sheffield Municipal Code to provide amendments relating to Chapter 2, Division 2 Section 6 regarding reimbursements.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Price, Taylor

NAYS: None

ABSENT: Barry MOTION CARRIED 5-0

Yepsen opened discussion of the Simplified telecommunication tax we currently have in place results from the implementation in 2003 of 1% and has remained 1% to current date. Ries supplied an IML model ordinance if trustees wish to consider any type of increase at a future meeting. Ries reminded the board this tax was one of the possible adjustments Attorney Frost suggested the board be aware of. The board was in agreement to not look into any adjustments to this tax at this time, knowing they can always revisit an adjustment in the future and wishing to protect the financial stability of Sheffield residents when they can.

Yepsen presented the corrected dates June 25-27, 2026 for the Sheffield Summer Fest Application previously approved last meeting with incorrect dates. Yepsen welcomed Bob Lanxon representing the Lions Club. Bob requested \$5000 from the band fund for music for Sheffield Summer Fest. Yepsen explained that the Band Fund currently has a \$3,107 balance available. Ries mentioned Lions President Al Corwin is also hopeful for an additional sponsor check. The board felt that with limited monies being added to the band fund between now and August 2026 they could not commit to the requested amount. DeVoss, seconded by Adams, made a motion **to approve corrected date changes of June 25-27, 2026 as provided in packet and \$2,500 from the band fund if Lions need, for the 2026 Sheffield Summer Fest**

Roll Call:

AYES: Adams, DeVoss, Price, Taylor

NAYS: None

ABSTAIN: Corwin

ABSENT: Barry MOTION CARRIED 4-0-1

Yepsen presented a Chamlin and Associates agreement for engineering services for the Sheffield WWTP Lagoon Improvements. Yepsen stated this agreement is required by the EPA when applying for funding of the sludge removal at the lagoon which is overdue. Adams, seconded by Price, made a motion **to approve the agreement for engineering for the Village of Sheffield WWTP Lagoon Improvements as presented.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Price, Taylor

NAYS: None

ABSENT: Barry MOTION CARRIED 5-0

Yepsen asked for a motion to enter into closed session. DeVoss, seconded by Adams, made a motion to **enter into executive session for the appointment, employment, compensation, performance or dismissal of public employees Pursuant to 5 ILCS 120/2 (c) (1) and possible pending litigation is probable or imminent 5 ILCS 120/2(c)(11) at 6:35pm.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Price, Taylor

NAYS: None

ABSENT: Barry MOTION CARRIED 5-0

DeVoss, seconded by Adams, made a motion to **close the executive session at 7:02 pm.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Price, Taylor

NAYS: None

ABSENT: Barry MOTION CARRIED 5-0

### **Roll Call @ 7:03pm in Regular Session**

PRESENT: Adams, Corwin, DeVoss, Price, Taylor, Yepsen

ABSENT: Barry

Price, seconded by Adams, made a motion to **approve converting Village HSA benefit payments for employees Smith and Ries to a wage adjustment. Employee Smith an increased wage of \$2 per hour and Employee Ries an increase of \$5,148 in annual Salary to compensate for employees no longer receiving HSA benefits to begin with December 2025 payroll.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Price, Taylor

NAYS: None

ABSENT: Barry            MOTION CARRIED 5-0

Corwin, seconded by DeVoss, made a motion to **approve Christmas Bonus of \$150 for Lanxon, Paulsen, Ries and Smith and \$100 for Horrie.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Price, Taylor

NAYS: None

ABSENT: Barry            MOTION CARRIED 5-0

Adams, seconded by Price, made a motion to **approve the hire of Gene DeVaulkenere for police hours at the hourly rate of \$22 per hour.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Price, Taylor

NAYS: None

ABSENT: Barry            MOTION CARRIED 5-0

**Adjournment:** DeVoss, seconded by Adams made a **motion to adjourn the meeting at 7:07 pm** MOTION CARRIED 5-0.