

Village of Sheffield
Village Board Mtg
June 10, 2025
6:00 pm

Determining that a quorum was present, President Sheila Yepsen called the regular meeting to order at 6:00 pm and asked Clerk Ries to call the roll.

Roll Call

PRESENT: Adams, Barry, Price, Taylor, Yepsen

ABSENT: Corwin, DeVoss,

The Pledge of Allegiance was recited.

President Yepsen reviewed current Board Policy on Public Comment prior to welcoming Jim Hurley, who signed up to speak during Public Comment. He addressed the Board about his account deposit requirements. Yepsen then welcomed Don Milby who commented on recent water rate increases. Lynn VanderMeersch addressed the board concerned with not receiving his Village utility bill. President Yepsen suggested VanderMeersch check with the Postmaster and verify account preferences.

Board Reports: Police, Clerk/Treasurer, and Superintendent Reports reviewed from board packet. President Yepsen suggested the trustees contact Officer Horrie with any police matters. The Treasurer/Office Report was reviewed. Trustee Barry questioned Ries on details on the monthly PnL statement provided in the board packet. PW report reviewed.

Discussion/Action Items:

Price, seconded by Adams, made a motion to **approve the May 13, 2025 regular meeting minutes.** Motion Carried 4-0.

Adams, seconded by Price, made a motion to **approve the May 13, 2025 closed session meeting minutes.**

Roll Call:

AYES: Adams, Price, Yepsen

NAYS: None

ABSTAIN: Barry, Taylor

ABSENT: Corwin, DeVoss MOTION CARRIED 3-0-2

Price, seconded by Taylor, made a motion to **approve the June 10, 2025 Regular Bills & Payroll.**

Roll Call:

AYES: Adams, Barry, Price, Taylor

NAYS: None

ABSENT: Corwin, DeVoss MOTION CARRIED 4-0

Yepsen introduced Bock Inc Services representatives to discuss water and waste treatment operator options for Sheffield's daily testing. Village trustees will revisit Bock's proposal at the July regular meeting. Trustee Barry voiced his approval of the company.

Yepsen presented ordinance 2025-06-10-01 to resolve Trustee Taylor's potential conflict. Adams, seconded by Price, made a motion to **approve Ordinance 2025-06-10-01, An Ordinance Providing for and approving the Seventh Amendment to the Sheffield TIF District Redevelopment Project Area, Plan & Projects** which removes Taylors's property therefore removing her potential conflict.

Roll Call:

AYES: Adams, Barry, Price, Yepsen

NAYS: None

ABSENT: Corwin, DeVoss MOTION CARRIED 4-0

Yepsen presented the low Bid for MFT from Pavement Maintenance. Adams, seconded by Taylor, made a motion to **approve to accept MFT FY26 low bid from Pavement Maintenance Services, Inc in the amount \$84,060.28 for street work .**

Roll Call:

AYES: Adams, Barry, Price, Taylor

NAYS: None

ABSENT: Corwin, DeVoss MOTION CARRIED 4-0

The board reviewed an upcoming zoning variance request to Bureau County Zoning for 139 W Walnut, Sheffield, to install solar panels on the house roof, the board had no issues and reverted permissions to the county to make any adjustments to the variance and took no action.

Sheffield Library Event Application reviewed. Adams, seconded by Price, made a motion to **approve the Sheffield Library Touch - a - Truck Event Application on August 9, 2025.**

Roll Call:

AYES: Adams, Barry, Price, Yepsen

NAYS: None

ABSTAIN: Taylor

ABSENT: Corwin, DeVoss MOTION CARRIED 4-0-1

Yepsen presented ordinance 2025-06-10-02. Taylor, seconded by Adams, made a motion to **approve Ordinance 2025-06-10-02, An Ordinance Amending Ord 2024-07-08-02 relating to water and sewer service of the municipal code Chapter 17 regarding the revision of the outside of Incorporated limit sewer rate, incorrect rate of .0596, missing a zero (0) to correct rate of .00596.**

Roll Call:

AYES: Adams, Barry, Price, Taylor

NAYS: None

ABSENT: Corwin, DeVoss MOTION CARRIED 4-0

The Village board reviewed Superintendent Lanxon tree removal list. Adams, seconded by Taylor, made a motion to **approve asking for bids using the supplied Tree Removal List and bids to be reviewed at the July 8, 2025 meeting.**

Roll Call:

AYES: Adams, Barry, Price, Taylor

NAYS: None

ABSENT: Corwin, DeVoss MOTION CARRIED 4-0

The Village board opened sealed bids for Village property at 503 E Mill Rd Adams, seconded by Price, made a motion to **approve the only sealed bid received for the sale of surplus real estate, property 503 E Mill Rd, Sheffield to American Commercial Bank & Trust N.A., formerly known as the First national Bank of Ottawa, Trustee 2995 in the amount of \$7,500.**

Roll Call:

AYES: Adams, Barry, Price, Taylor

NAYS: None

ABSENT: Corwin, DeVoss MOTION CARRIED 4-0

President Yepsen presented John Pohar & Sons Final pay request. Adams, seconded by Price, made a motion to **approve John Pohar & Sons final pay request of \$226,134.40 less CDBG grant funds still available in the amount of \$39,076.50, and the remainder \$187,057.90 paid out of the General Fund, and to be reimbursed by Sewer Fund at some point in the future when funds are available for reimbursement. ARPA money, currently in a CD maturing July 20, 2025 will be deposited into the General Fund as designated for partial project costs.**

Roll Call:

AYES: Adams, Barry, Price, Taylor

NAYS: None

ABSENT: Corwin, DeVoss MOTION CARRIED 4-0

President Yepsen presented John Pohar & Sons Retainage request. Superintendent Lanxon reported Chamlin was on site for a final walk through in the previous weeks. Adams, seconded by Taylor, made a motion to **approve John Pohar & Sons retainage request in the amount of \$79,673.10 to be paid out of the General Fund and to be reimbursed by the Sewer Fund sometime in the future when funds are available for the reimbursement.**

Roll Call:

AYES: Adams, Barry, Price, Taylor

NAYS: None

ABSENT: Corwin, DeVoss MOTION CARRIED 4-0

Yepsen requested the board review Ordinance 2025-06-10-03 regarding Right-of-way ROW standards for construction facilities in order to protect the Village and current utilities buried within the ROW. Adams, seconded by Taylor, made a motion to **approve Ordinance 2025-06-10-03, An Ordinance establishing standards for the construction of facilities on the right of ways in the Village of Sheffield and the ROW Permit required.**

Roll Call:

AYES: Adams, Barry, Price, Taylor

NAYS: None

ABSENT: Corwin, DeVoss MOTION CARRIED 4-0

Yepsen asked for a board motion to enter into executive session for the purpose of appointment, employment, compensation, performance or dismissal of public employees Pursuant to 5 ILCS 120/2 (c) (1). Adams, seconded by Price, made a motion to **enter into closed/executive session for the purpose of appointment, employment, compensation, performance or dismissal of public employees Pursuant to 5 ILCS 120/2 (c) (1) at 6:30 pm.**

Roll Call:

AYES: Adams, Barry, Price, Taylor

NAYS: None

ABSENT: Corwin, DeVoss MOTION CARRIED 4-0

Adams, seconded by Taylor, made a motion to **close the executive session at 6:42 pm.**

Roll Call:

AYES: Adams, Barry, Price, Taylor

NAYS: None

ABSENT: Corwin, DeVoss MOTION CARRIED 4-0

Roll Call at 6:43 pm in open session

PRESENT: Adams, Pratt, Price, Taylor, Yepsen

ABSENT: Corwin, DeVoss

Also present Clerk Ries

Price, seconded by Taylor, made a motion to **approve allowing Village employees to pick up and deliver their children/or others at the school bus stop in Sheffield in Village vehicles, as needed.**

Roll Call:

AYES: Adams, Barry, Price, Taylor

NAYS: None

ABSENT: Corwin, DeVoss MOTION CARRIED 4-0

Adjournment: Adams seconded by Price, made a **motion to adjourn the meeting at 6:44 pm** MOTION CARRIED 4-0.