

Village of Sheffield
Village Board Mtg
February 11, 2025
6:00 pm

Determining that a quorum was present, President Mary Lanham called the regular meeting to order at 6:00 pm and asked Yepsen for roll call in Clerk Ries' absence .

Roll Call

PRESENT: Adams, Corwin, Pratt, Price, Yepsen, Lanham

ABSENT: DeVoss

The Pledge of Allegiance was recited.

No Public Comment

Discussion/Action Items:

Board Reports: Trustees reviewed reports in the board packet - Police Report reviewed. Trustee's questioned Officer Horrie on how receptive the children and parents of the lecture received regarding destruction/vandalism in the park. Horrie stated they were receptive and understand any further development will result in loss of park privileges throughout 2025. Treasurer/Office Report Reviewed. Lanham suggested any questions be emailed to Clerk Ries. Public Works report discussed. Adams inquired of any complaints from the recent water main break. Lanxon stated there have been none. Lanxon reported Gasvoda recently was on site and updated the Omni Site notification process for the VFD high flow alerts.

Discussion/Action Items:

Adams, seconded by Pratt, made a motion to **approve the January 14, 2025 regular meeting minutes**. Motion Carried 5-0.

Corwin, seconded by Adams, made a motion to **approve the February 11, 2025 Regular Bills & Payroll**.

Roll Call:

AYES: Adams, Corwin, Pratt, Price, Yepsen

NAYS: None

ABSENT: DeVoss MOTION CARRIED 5-0

Adams, seconded by Price, made a motion to **approve Ordinance 2025-02-11-01 TIF Cernovich Redevelopment Agreement**, which is the same type of agreement the Village has entered into with all other past applicants. The agreement reimburses ½ of the taxes - based on the increased property assessment back to them each year.

Roll Call:

AYES: Adams, Corwin, Price, Yepsen, Lanham

NAYS: None

ABSTAIN: Pratt

ABSENT: DeVoss MOTION CARRIED 5-0-1

Lanham opened a discussion regarding transferring concrete donations into a separate account due to the project being a longer term several year project. Pratt, seconded by Price, made a motion to **approve the opening of a Park Improvement Fund checking account for savings of the donations acquired for the concrete and West Park improvements**

Roll Call:

AYES: Adams, Corwin, Pratt, Price, Yepsen

NAYS: None

ABSENT: DeVoss MOTION CARRIED 5-0

Lanham presented the Bureau County's request for Sheffield PD to be a part of the county-wide upgrade for E-Citations. Pratt, seconded by Adams, made a motion to **approve the purchase of a ECitations printer for the Sheffield PD squad car as presented**, which is half, the remainder of the cost covered by the Bureau County Circuit Clerk department.

Roll Call:

AYES: Adams, Corwin, Pratt, Price, Yepsen

NAYS: None

ABSENT: DeVoss MOTION CARRIED 5-0

Hopkins and Associates Engagement Letter was presented for the FY25 Audit. Pratt, seconded by Corwin, made a motion **to approve the services of Hopkins & Associates for the FY25 Audit not to exceed \$10,900** for the legally required annual audit.

Roll Call:

AYES: Adams, Corwin, Pratt, Price, Yepsen

NAYS: None

ABSENT: DeVoss MOTION CARRIED 5-0

Discussion regarding opening a separate checking account for surcharge amounts collected on utility bills and allocated for maintenance on water and sewer infrastructure. Board discussed a positive of these accounts is being able to show the allocation separately and expenses taken as they arise. To be put on as an action agenda item for the March meeting.

Lanham presented the Illini Valley Association of Realtors Fair Housing Proclamation that celebrates the public's right to fair housing opportunities and acknowledges April as Fair Housing month . Pratt, seconded by Corwin, made a motion **to approve the Village of Sheffield Fair Housing Proclamation.**

Roll Call:

AYES: Adams, Corwin, Pratt, Price, Yepsen

NAYS: None

ABSENT: DeVoss MOTION CARRIED 5-0

Lanham asked for a motion to enter into closed session for appointment, employment, compensation, performance or dismissal of public employees Pursuant to 5 ILCS 120/2 (c). Pratt, seconded by Corwin, made a motion to **enter into Executive Session at 6:19 pm**

Roll Call:

AYES: Adams, Corwin, Pratt, Price, Yepsen

NAYS: None

ABSENT: DeVoss MOTION CARRIED 5-0

Price, seconded by Corwin made a motion to **close Executive Session at 6:34 pm**

Roll Call:

AYES: Adams, Corwin, Pratt, Price, Yepsen

NAYS: None

ABSENT: DeVoss MOTION CARRIED 5-0

Roll Call at 6:34 pm in regular session

PRESENT: Adams, Corwin, Pratt, Price, Yepsen, Lanham

ABSENT: DeVoss

Adams, seconded by Pratt, made a motion to **approve Lanham's recommendations - effective March 15, 2025 pay period - employees Andrew Lanxon, Paulsen,, Ries a three percent (3%) increase, Officer Horrie \$1 hour increase and \$25 annual increase for treasurer Nikki Lanxon. Jacob Smith a 3% raise and as well as eliminating comp time for hourly full time employees and paying standard overtime for hours worked over 40 hours in a work week.**

Roll Call:

AYES: Adams, Corwin, Pratt, Price, Yepsen

NAYS: None

ABSENT: DeVoss MOTION CARRIED 5-0

Adjournment: Pratt, seconded by Adams, made a **motion to adjourn the meeting at 6:36 pm**
MOTION CARRIED 5-0.