

Village of Sheffield  
Village Board Mtg  
May 13, 2024  
6:30 pm

Determining that a quorum was present, President Mary Lanham called the regular meeting to order at 6:30 pm and directed Ries to call the roll.

**Roll Call**

PRESENT: Adams, Corwin, DeVoss, Pratt, Price, Yepsen, Lanham

ABSENT: Yepsen

The Pledge of Allegiance was recited.

President Lanham welcomed everyone and proceeded with board reports as no one signed up for Public Comment.

**Board Reports:** Police Report - no report. Treasurer's and Office Report - no questions. Public works reports as presented. Trustees inquired on the timeframe to complete the West Park pavilion and asked Lanham to check on the trees that were planted last fall to make sure they are growing straight. The Vet Park water fountain is currently being worked on and will hopefully be restored soon. Lanham noted that the work is being donated by Mike Paulsen on his own time.

**Discussion/Action Items:**

Adams, seconded by Pratt, made a motion to **approve the April 8, 2024 regular meeting minutes.** Motion Carried 5-0.

Pratt, seconded by Adams, made a motion to **approve the May 13, 2024 regular bills and payroll.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Pratt, Price

NAYS: None

ABSENT: Yepsen MOTION CARRIED 5-0

Pratt, seconded by Corwin, made a motion to **approve preliminary work to be done by Stewart Spreading for pre-bid quote on dredging/sludge removal at the lagoon for \$12,500.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Price

NAYS: None

ABSENT: Yepsen MOTION CARRIED 5-0

President Lanham opened discussion regarding water/sewer rates and results from the RCAP rate analysis. RCAP reviewed documents from the past 4 years to give us a suggested rate based on fixed and variable expenses that include loans, interest, major repairs and monthly expenses. In order to break even our rates will have to go up significantly. The board discussed ways to implement and will discuss in-depth again next meeting before taking any action.

The board reviewed FY2025 MFT Program for streets. This could be the last rotation before starting over at the beginning of the rotation. The final rotation for streets included work in the amount of \$123,000. The MFT fund will have approximately \$30,000 by the end of the summer. Pratt, seconded by DeVoss, made a motion to **proceed with the Engineer recommended 2024 Street Maintenance Program with a maximum spending of \$100,000 and using all available MFT funds and additional funding from other sources for the difference.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Pratt, Price

NAYS: None

ABSENT: Yepsen MOTION CARRIED 5-0

The board reviewed funding options for the previously voted on FY2025 Street Maintenance Program for Summer 2024. DeVoss, seconded by Price, made a motion to **approve the use of TIF Funds for the 2024 Street Maintenance Program cost not covered by MFT funds.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Price, Lanham

NAYS: None

ABSTAIN: Pratt

ABSENT: Yepsen MOTION CARRIED 5-0-1

The board reviewed Sheffield Lions Club Raffle Annual Bond Waiver request. DeVoss, seconded by Adams, made a motion to **approve the Lions bond waiver request for their submitted Raffle application.**

Roll Call:

AYES: Adams, DeVoss, Price, Lanham

NAYS: None

ABSTAIN: Corwin, Pratt

ABSENT: Yepsen MOTION CARRIED 4-0-2

The Village board reviewed the Bureau County Zoning Variance Request for 539 S Main St in order to construct a garage. No action taken as all construction is on the residents property and there are no board concerns.

Pratt, seconded by Corwin, made a motion to **approve putting the 2024 Tree Removal List out for bid with results reviewed at the June meeting**

Roll Call:

AYES: Adams, Corwin, DeVoss, Pratt, Price

NAYS: None

ABSENT: Yepsen MOTION CARRIED 5-0

It was suggested that the board officially state they are following the CMS State calendar for Village holidays. Pratt, seconded by Adams, made a motion to **approve the State of IL CMS holiday calendar for Sheffield employee holidays.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Pratt, Price

NAYS: None

ABSENT: Yepsen MOTION CARRIED 5-0

Pratt, seconded by Corwin, made a motion to **approve proceeding with the Rebuild IL Downtown & Main St grant application.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Pratt, Price

NAYS: None

ABSENT: Yepsen MOTION CARRIED 5-0

Lanham stated there was no need to go into executive session and proceeded with agenda items.

Adams, seconded by DeVoss, made a motion to **approve the April 8, 2024 executive meeting minutes.** MOTION CARRIED 5-0.

Pratt, seconded by Price, made a motion to **approve the hiring of Liam Swearingen and Landon Birdsley as recommended for part time summer help at \$14 per hour.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Pratt, Price

NAYS: None

ABSENT: Yepsen MOTION CARRIED 5-0

**Adjournment:** Pratt, seconded by DeVoss, made a **motion to adjourn the meeting at 7:52 pm.** MOTION CARRIED 5-0.