

Village of Sheffield
Village Board Mtg
April 8, 2024
6:30 pm

Determining that a quorum was present, President Mary Lanham called the regular meeting to order at 6:30 pm and directed Ries to call the roll.

Roll Call

PRESENT: Adams, Corwin, DeVoss, Pratt, Price, Yepsen, Lanham

ABSENT: None

The Pledge of Allegiance was recited.

President Lanham welcomed everyone and proceeded with board reports as no one signed up for Public Comment.

Board Reports: Police Report - no report. Treasurer's and Office Report - no questions. Public works reports as presented. Lanxon notified the board that Gasvoda would be on site tomorrow, April 9th to reinstall the main panel at South Lift station. Once installed, Gasvoda will address the undersized generator issue. Lanham thanked Lanxon and his crew for getting fire hydrants repaired with rebuild kits. 5 of 6 down fire hydrants are now operational. President Lanham introduced Ryan Lane, engineer from Chamlin & Assoc. He briefed the board on the status of the water treatment plant media replacement being performed by Putnam County Painting (PCP). Lane explained during the replacement Chamlin & Associates and Putnam County Painting have identified emergent work that should be done to both tanks. This consists of sandblasting and the recoating of both tanks and replacement of header pipes. The last time this procedure would have been done was 25+ years ago. The price per tank is \$44,600. The board and Superintendent consensus was to direct PCP to do the emergent work and the bill would be approved when presented on the bill sheet at a future meeting. Lane also explained that once this project is completed the treatment tanks should be in good shape for the next 15-20 years.

Discussion/Action Items:

Yepsen, seconded by Adams, made a motion to **approve the March 11, 2024 regular meeting minutes.** Motion Carried 6-0.

Yepsen, seconded by DeVoss, made a motion to **approve the April 8, 2024 regular bills and payroll.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Pratt, Price, Yepsen

NAYS: None

ABSENT: None MOTION CARRIED 6-0

Corwin, seconded by Adams, made a motion to **approve payment of TIF Bills for April 8, 2024.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Price, Yepsen, Lanham

NAYS: None

ABSTAIN: Pratt

ABSENT: None MOTION CARRIED 6-0-1

President Lanham welcomed Ryan Lane engineer from Chamlin & Assoc and opened discussion regarding the need to dredge the lagoon and update the current inoperable aeration system. Lanham explained this process is overdue and would be beneficial financially to do in conjunction with the lagoon project that will be happening this summer. Pratt, seconded by Corwin, made a motion to **approve the preliminary engineer for dredging and new aeration system and cost analysis at the lagoon necessary to seek grants and special funding that might be available.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Pratt, Price, Yepsen

NAYS: None

ABSENT: None MOTION CARRIED 6-0

Lanham welcomed Luke Lanxon, representing Sheffield Fire Department regarding the event application submitted for approval June 9, 2024. Lanxon explained the Fire Department and the Sheffield Historical Society have teamed up to sponsor train rides on the Iowa Interstate Railroad. There would be a minimum of three time slots, 350 tickets per slot with loading and parking on the North side of the tracks. Pratt, seconded by Corwin, made a motion to **approve the June 9, 2024 event application as presented.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Pratt, Price, Yepsen

NAYS: None

ABSENT: None MOTION CARRIED 6-0

Board reviewed a licensing agreement drawn up by the Village attorney relating to a resident's request to erect a fence on Village right of way instead of the Bureau County regulated requirement of the fence being built on the property line. The Village board did not feel that allowing a fence to be erected on Village right of way was a precedent that was in the best interest of the Village of Sheffield. No Action was taken by the board as they felt that county zoning could continue handling fencing requirements and regulations properly.

The board reviewed the Gasvoda Maintenance Agreement for 2024 that mirrored the 2023 agreement. Yepsen, seconded by Corwin, made a motion to **approve the Gasvoda Maintenance agreement that included certain parts and 2 visits per year at \$5,800.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Pratt, Price, Yepsen

NAYS: None

ABSENT: None MOTION CARRIED 6-0

The board reviewed CD's that will mature soon. Pratt, seconded by Corwin, made a motion to **approve rolling over the CD's from ARPA, Railroad and General Fund CD's into a 9 month CD with the special rate of 5.05% and 5.12% annual percentage yield for the initial amount of the maturing CD's plus the interest received at maturity April 19, 2024.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Pratt, Price, Yepsen

NAYS: None

ABSENT: None MOTION CARRIED 6-0

Adams, seconded by Price, made a motion to **approve rolling over the TIF CD into a 9 month CD with the special rate of 5.05% and 5.12% annual percentage yield for the initial amount of the maturing CD's plus the interest received at maturity April 19, 2024.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Price, Yepsen, Lanham

NAYS: None

ABSTAIN: Pratt

ABSENT: None MOTION CARRIED 6-0-1

It was suggested that in the future if a CD was needed to be cashed for bills, the Village request the early withdraw penalty be waived since Sheffield is a government entity.

The roof repair at West Park was discussed. Pratt, seconded by DeVoss, made a motion to **approve DeReu Construction Bid for metal roof replacement and repair as quoted using the money the Village received from insurance and recoverable depreciation.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Pratt, Price, Yepsen

NAYS: None

ABSENT: None MOTION CARRIED 6-0

Lanham asked for a motion to enter into closed session for appointment, employment, compensation, performance or dismissal of public employees Pursuant to 5 ILCS 120/2 (c) .and purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired Pursuant to 5 ILCS 120/2 (c) (5).

Pratt, seconded by Corwin, made a motion to **enter into Executive Session at 7:52 pm**

Roll Call:

AYES: Adams, Corwin, DeVoss, Pratt, Price, Yepsen

NAYS: None

ABSENT: None MOTION CARRIED 6-0

Pratt, seconded by Yepsen made a motion to **close Executive Session at 7:57 pm**

Roll Call:

AYES: Adams, Corwin, DeVoss, Pratt, Price, Yepsen

NAYS: None

ABSENT: None MOTION CARRIED 6-0

Roll Call at 7:57 pm in regular session

PRESENT: Adams, Corwin, DeVoss, Pratt, Price, Yepsen, Lanham

ABSENT: None

Also present Clerk Ries

Yepsen, seconded by Price, made a motion to **approve the March 11, 2024 executive meeting minutes.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Pratt, Price, Yepsen

NAYS: None

ABSENT: None MOTION CARRIED 6-0

Adams, seconded by Price, made a motion to **rehire Braddy and Forst (summer 2023 help) as part time 2024 summer help at \$14 per hour and hire up to 2 additional part-time employees at Superintendent Lanxon's discretion.** Job to be posted.

Roll Call:

AYES: Adams, Corwin, DeVoss, Pratt, Price, Yepsen

NAYS: None

ABSENT: None MOTION CARRIED 6-0

Adjournment: DeVoss, seconded by Corwin, made a **motion to adjourn the meeting at 7:59 pm.** MOTION CARRIED 6-0.