

Village of Sheffield  
Village Board Mtg  
February 12, 2024  
6:30 pm

Determining that a quorum was present, President Mary Lanham called the regular meeting to order at 6:30 pm and directed Ries (remotely) to call the roll.

**Roll Call**

PRESENT: Adams, Corwin, DeVoss, Price, Yepsen, Lanham

ABSENT: Pratt

The Pledge of Allegiance was recited.

With no one signed up for Public Comment, Lanham proceeded to board reports

**Board Reports:** Police Report - no report. Office and Public works reports as presented. DeVoss asked Lanham about a sweeper attachment for Backhoe to sweep streets.

**Discussion/Action Items:**

Yepsen, seconded by Adams, made a motion to **approve the January 8, 2024 regular meeting minutes.** Motion Carried 5-0

DeVoss, seconded by Corwin, made a motion to **approve payment of regular bills and payroll for February 12, 2024.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Price, Yepsen

NAYS: None

ABSENT: Pratt MOTION CARRIED 5-0

Adams, seconded by Price, made a motion to **approve payment of TIF Bills for February 12, 2024.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Price, Yepsen, Lanham

NAYS: None

ABSTAIN: None

ABSENT: Pratt MOTION CARRIED 6-0-0

President Lanham welcomed Ross Baker, representing Chamlin & Associates, Village Engineering firm. Baker updated the board on the previously awarded CDBG Grant through DCEO. The grant will address the sanitary sewer and rainwater issues causing an overload of the system, creating backups. The excess flow lagoon to be built with the \$550,000 grant money will divert excess water and store it until it can be pumped and fed back to the wastewater plant. An environmental study required by the EPA and repositioning of the excess lagoon to better accommodate the Tractor Pull has added delays for bidding the project. Sky-rocketing construction costs have proved challenging. Chamlin tried to simplify the project in order to keep the project at the awarded dollar amount. The DCEO has now stipulated the project must be bid and completed by September 2024. Bid letting is now scheduled for March 2024. The entire project may cost close to \$900,000. Firmer numbers after the bid letting.

Village of Sheffield to fund the remainder of the amount not covered by grant money. Lanham reminded the board the Village still has the ARPA money set aside - approximately (\$117,000) to help pay for the project. Baker explained the Village has two Lift stations. The South lift station acts as a cushion but the North lift station pump runs every 7 minutes. If North Lift goes down the Village is limited on time to find what is going on and repair. Lift station repair company, Gasvoda is at least 3 hours away, if service is required. The excess lagoon will create a backup for the north lift station and extra capacity. Baker also stated the new system can be modified if the North lift station ever needs to be replaced or upgraded. Baker suggested dredging of the lagoon and replacing the aeration system once the sludge is removed be added for the fiscal year 2025 grant year as an additional project. Lanham thanked Baker for the information. No action taken

DeVoss, seconded by Corwin, made a motion to **approve the Letter of Engagement for the FY2024 Audit with Hopkins & Associates not to exceed \$10,200.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Price, Yepsen

NAYS: None

ABSENT: Pratt MOTION CARRIED 5-0

Lanham reported her conversation with Skip Moore, SVHA. SVHA engineers agree that the Sterling Commercial Roofing proposal should be enough to button up the Old Village Hall and nothing further should be needed for now and maybe forever. Fundraising monies should be able to be used for future repairs, if necessary. Adams, seconded by DeVoss, made a motion to **approve and accept Sterling Commercial Roofing quote dated November 15, 2023 to patch Old Village Hall Bell Tower at \$6,800.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Price, Yepsen

NAYS: None

ABSENT: Pratt MOTION CARRIED 5-0

Lanham asked for a motion to enter into closed session for appointment, employment, compensation, performance or dismissal of public employees Pursuant to 5 ILCS 120/2 (c). Yepsen, seconded by Adams, made a motion to **enter into Executive Session at 6:58 pm**

Roll Call:

AYES: Adams, Corwin, DeVoss, Price, Yepsen

NAYS: None

ABSENT: Pratt MOTION CARRIED 5-0

Corwin, seconded by Yepsen made a motion to **close Executive Session at 7:23 pm**

Roll Call:

AYES: Adams, Corwin, DeVoss, Price, Yepsen

NAYS: None

ABSENT: Pratt MOTION CARRIED 5-0

**Roll Call at 7:23 pm in regular session**

PRESENT: Adams, Corwin, DeVoss, Price, Yepsen, Lanham

ABSENT: Pratt

Also present Clerk Ries (remotely)

Corwin, seconded by DeVoss, made a motion to **approve the January 8, 2024 executive meeting minutes.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Price, Yepsen

NAYS: None

ABSENT: Pratt MOTION CARRIED 5-0

Adams, seconded by Yepsen, made a motion to **approve Lanham's recommendations - effective immediately - employees Andrew Lanxon, Paulsen, Horrie and Ries a three percent (3%) increase, Smith increase hourly rate to \$22 per hour, Ries an additional 5 vacation days and Treasurer Lanxon a twenty-five dollar (\$25) annual increase.**

Roll Call:

AYES: Adams, Corwin, DeVoss, Price, Yepsen

NAYS: None

ABSENT: Pratt MOTION CARRIED 5-0

**Adjournment:** DeVoss, seconded by Yepsen, made a **motion to adjourn the meeting at 7:25 pm.** MOTION CARRIED 5-0.