

Village of Sheffield  
Village Board Mtg  
December 12, 2023  
6:30 pm

Determining that a quorum was present, President Mary Lanham called the regular meeting to order at 6:30 pm and directed Ries to call the roll.

**Roll Call**

PRESENT: Adams, Corwin, Pratt @ 7:04 pm Price, Lanham

ABSENT: DeVoss

The Pledge of Allegiance was recited.

With no one signed up for Public Comment, Lanham proceeded to board reports

**Board Reports:** Police Report reviewed. Clerk reported an addition to the previously submitted bill sheet. Public Works report reviewed. Lanham suggested trustees contact Lanxon with any questions in his absence.

**Discussion/Action Items:**

Yepsen, seconded by Corwin, made a motion to **approve the November 13, 2023 regular meeting minutes.**  
Motion Carried 4-0

Price, seconded by Adams, made a motion to **approve payment of regular bills and payroll for December 12, 2023.**

Roll Call:

AYES: Adams, Corwin, Price, Yepsen

NAYS: None

ABSENT: DeVoss, Pratt MOTION CARRIED 4-0

Adams, seconded by Price, made a motion to **approve Ordinance 2023-12-11-01 an Ordinance Levying for Taxes for all corporate purposes for Village of Sheffield fiscal year ending April 30, 2024.**

Roll Call:

AYES: Adams, Corwin, Price, Yepsen

NAYS: None

ABSENT: DeVoss, Pratt MOTION CARRIED 4-0

Adams, seconded by Price, made a motion to **approve Ordinance 2023-12-11-02 to authorize 2023 Neighborhood Redevelopment Grant Program in the Sheffield TIF district.**

Roll Call:

AYES: Adams, Corwin, Price, Yepsen, Lanham

NAYS: None

ABSTAIN: None

ABSENT: DeVoss, Pratt MOTION CARRIED 5-0

Lanham welcomed Luke Lanxon, the presenter for the Event Ap for a festival sponsored by Sheffield Lions to take place in West Park, June 27-29, 2024. An anonymous donor had approached the former Homecoming organizer and 2 years later a Carnival is now secured for the June dates. Al Corwin, Lions President also stated Lions will use the Festival for Lions membership drive. Lions will rely on local NFP vendors for food stands and the American Legion will hold a raffle and display honor guard to open the event Adams, seconded by Yepsen, made a motion to

**approve the Event Application for a festival in West Park June 27-29, 2024 with \$5000 for music from Band Fund as requested on the application.**

Roll Call:

AYES: Adams, Corwin, Price, Yepsen

NAYS: None

ABSENT: DeVoss, Pratt MOTION CARRIED 4-0

Adams, seconded by Yepsen, made a motion to **approve the Event Application for Thrive on Main, May 11, 2024**

Roll Call:

AYES: Adams, Corwin, Price, Yepsen

NAYS: None

ABSENT: DeVoss, Pratt MOTION CARRIED 4-0

Lanham welcomed Ryan Lane with Chamlin and Associates. Lane went over the IEPA required Source Water Protection Plan due by July 2024. Lane explained the proposed agreement and the areas of assessment. The agreement not to exceed \$5,500. Adams, seconded by Yepsen made a motion to **approve the signing of the agreement with Chamlin and Associates to prepare and submit Source Water Protection Plan not to exceed \$5,500.**

Roll Call:

AYES: Adams, Corwin, Price, Yepsen

NAYS: None

ABSENT: DeVoss, Pratt MOTION CARRIED 4-0

Trustees discussed additional speed limit signs east and west bound in the 400-600 block of East Mill Rd. where there are currently none. The Sheffield PD approved of the addition. Corwin, seconded by Price, made a motion to **approve the addition of Speed limit signs east and west bound in the 400-600 block of east mill road.**

Roll Call:

AYES: Adams, Corwin, Price, Yepsen

NAYS: None

ABSENT: DeVoss, Pratt MOTION CARRIED 4-0

President Lanham welcomed Skip Moore, representing Sheffield Village Hall Alliance. Moore updated the board on the information SVHA received from architect in charge of the feasibility study which should be done by the end of the year.. They are currently waiting for the full report that will prioritize the repairs based on the condition of the building. Lanham asked to see the report when it is complete and will have the information available in the January board packet along with contractor quotes acquired by the Village. No action taken.

The board discussed the new requirements as of January 1, 2024 for employees - Paid Leave Act for All Workers. Currently the Village offers 48 hours of sick time for full time employees. In order to be in compliance with the new laws Pratt, seconded by Adams, made a motion to **approve changing sick time to Paid Time Off and continue receiving 48 hours per year accrued per pay period and add paid time off for part time employees up to 40 hours per year to be accrued per pay period. This takes effect January 1, 2024 and keeps the Village in compliance with new state laws.**

Roll Call:

AYES: Adams, Corwin, Pratt, Price, Yepsen

NAYS: None

ABSENT: DeVoss MOTION CARRIED 5-0

Lanham asked for a motion to enter into closed session for appointment, employment, compensation, performance or dismissal of public employees Pursuant to 5 ILCS 120/2 (c). Adams, seconded by Corwin, made a motion to **enter into Executive Session at 7:11 pm**

Roll Call:

AYES: Adams, Corwin, Pratt, Price, Yepsen

NAYS: None

ABSENT: DeVoss MOTION CARRIED 5-0

Pratt, seconded by Pratt made a motion to **close Executive Session at 7:28 pm**

Roll Call:

AYES: Adams, Corwin, Pratt, Price, Yepsen

NAYS: None

ABSENT: DeVoss MOTION CARRIED 5-0

**Roll Call at 7:28 pm in regular session**

PRESENT: Adams, Corwin, Pratt, Price, Yepsen, Lanham

ABSENT: DeVoss

Also present Clerk Ries

Pratt, seconded by Adams, made a motion to **approve increasing the office manager clerk HSA employer contribution by \$500 per month and increase public works full time #2 HSA employer contribution by \$250 per month.**

Roll Call:

AYES: Adams, Corwin, Pratt, Price, Yepsen

NAYS: None

ABSENT: DeVoss MOTION CARRIED 5-0

**Adjournment:** Yepsen, seconded by Corwin, made a **motion to adjourn the meeting at 7:30 pm** MOTION CARRIED 5-0.